



Agenda & Meeting Minutes

Location: Zoom and 109 Logan Road, Unit 1B

Time: 6pm Monday, September 19, 2022

Attendees: Nicole, Kendra, Amanda, Louise, Leigh

Regrets: Erin, Susan, Kaitlin

1. **Call to Order at 6:00**

2. **Approval of past minutes** – The last meeting minutes (August) were held in camera to discuss the ED's remuneration and benefits, therefore, there are no notes. A new contract has been signed with the new pay and benefits.

3. **Working Business**

a. **New Board member for consideration (Grace)** – We expressed interest in having Grace join us, and will offer the position pending reference checks and criminal checks. Julie will also write a letter so that volunteers can get criminal record checks without a fee. We will also look into clarifying what charges would mean folks cannot volunteer.

b. **Finance officer resignation** – We have received Kaitlin's resignation from the Board. We wish her well and thank her for her years of service, especially in doing the books.

c. **New signer for bank account** – Amanda Williams is the new signer for the bank account, moved by Kendra, seconded by Nicole. Julie will arrange to get this done at the bank.

d. **New CRA representative** – Amanda Williams will be the new CRA representative, moved by Louise, seconded by Kendra. Julie will find out the process for removing Kaitlin and adding Amanda.

e. **New treasurer** – We will contact by fax folks who may be interested in volunteering for the Board in order to be treasurer and do the finances.

f. **Bookkeeping** – We will also contact bookkeepers to see if they would be interested in doing our finances. We may have to pay someone to do some of the work.

g. **Youth groups** – We will collaborate with the Youth Project in order to facilitate local groups either by the YP or us. For one, we would need space for a large group, although small groups can be held at our office.

h. **Events** -

o We will be holding a new support group for folks approximately 30 and up who are coming out later in life. Julie will fax posters to medical offices and mental health. Kendra is facilitating.

o Amanda is going to call fire halls and places to see about holding a dance November 19 with the theme of the 1990s. Some potential fund raising ideas and events include an upcoming May prom do over, board games for teens, swing dancing, and a trans group facilitated by Leigh no earlier than November. We will also check on SOCAN licensing for music.

4. **Motion to adjourn** – Adjourned.

Typed by: Julie from Amanda's notes.