



Agenda & Meeting Minutes

Location: Office and Zoom

Time: 6:45 on April 13, 2023

Attendees: Julie Veinot, Michael Graves (for the first 15 minutes), Louise Rudderham, Kendra Ritcey, Leigh Heide, Nicole Byers, BriAnna Simons

Regrets: Erin Carr, Nicole Whynot, Amanda Grey

1. Call to Order at 6:45

✦ **Welcome to Michael Graves from the United Way.**

✦ Michael awarded us a \$4,000 cheque from the United Way. Julie and he posed for a photo for social media.

2. Approval of February's minutes – Name of accountant needs to be Jeff Purcell, not Matt. Moved by <Louise Rudderham>. Seconded by <BriAnna Simons>.

3. Approval of tonight's agenda – Moved by <Nicole Byers>. Seconded by <Louise Rudderham>.

4. Working Business

✦ **Changing over bank accounts and closing account (need authorization for Susan to act if willing)**

✦ We only have one signer currently for our CIBC account and that is posing some issue in closing the account. It was proposed that we allow Susan Berry, former board member, to have signing authority to help close the CIBC bank account if necessary. Moved by <Kendra Ritcey>. Seconded by <Louise Rudderham>.

✦ **Discussion of upcoming Pride participation (July 9-15)**

✦ Do we want to create a float for the Pride parade or decorate a vehicle? Julie may have access to a truck. Kendra offered the use of her Volkswagen. The Pride parade will be on July 9th in Bridgewater.

✦ A youth Pride event was discussed, including a button making workshop that could allow us to hand out buttons at the Pride parade. The library has a button maker that we could use and we would just need to purchase the supplies to make our own buttons. Magnetic buttons were suggested, as traditional pins may not be appropriate for small children. **Louise to look into pricing for this and to contact the library re: using the button maker.**

✦ Could we tag onto the Drag story time at the library (July 12th)? Maybe come up with a craft event that we could do after story time. Ideas: create your own flag, more button making, face painting.

✦ We don't have a banner that we could use for the parade, but we could get one! Maybe from Vistaprint?

✦ Other options of things to give out at the Pride parade include stickers, suckers, temporary tattoos. We discussed not giving out condoms because we don't want to feed into stereotypes that Pride events are overly sexual.

✦ **Splitting internet with Maritide Athletic (currently \$135 with phone)**

- ✦ Chad from next door wants to split our Internet with us. He would contribute money to this cost each month. Julie will propose he pay \$40 and then they can negotiate down from there. We would accept \$30-\$35 even. Julie will invoice Chad each month for this expense so there is a record.
- ✦ **Soundproofing**
- ✦ The thin walls and doors between Julie's space and Avalon's space (the inner office) has been posing some issues regarding confidentiality. Both Julie and Nicole have sound machines that they can use to dull some of the noise, but this likely won't solve the problem entirely. Suggestions: soundproofing tiles (possibly from Amazon), material hangings to go on walls and/or doors to muffle sounds. The furniture that Nicole bought to furnish her office was less than Avalon budgeted for, so there may be some room in their budget to contribute to soundproofing. However, this may pose some issue when/if Avalon no longer uses that space and wants half of their soundproofing back. Julie warned Avalon that this would be an issue before they signed the lease, so this wasn't a surprise to them and Nicole has been very reasonable when dealing with this issue. **Julie will look into soundproofing options** with Stefan and possibly Amazon.
- ✦ **Renewal of location lease**
- ✦ Our landlord is increasing our rent only 2.5%, which is a residential rent increase. The space has been working for us and people generally like the space, as does Julie. The landlord is responsive when things need fixing and they have offered for us to be able to pay rent via e-transfer. Motion to renew our current lease for three more years. Moved by <Louise Rudderham> Seconded by <BriAnna Simons>.
- 5. Setting next meeting date. **Julie to send around a poll** so that we can figure out a recurring monthly meeting.
- 6. Motion to adjourn – Adjourned.

Signed by Chair & Secretary

Typed by: Nicole Byers